

SCHEDULE "B"
OSLER COMMUNITY HALL

Prices: *Resident is defined as "residing within the boundaries of the Town of Osler"

Annual 3% Rate Increase (rounded to the nearest \$5) becomes effective January 1, 2023

If you booked the hall prior to December 31st, 2021, you will pay the cost you were quoted at the 2021 rate.

	<u>Non-Resident</u>	<u>*Resident</u>
Dance and/or event with liquor permit (price per day or portion thereof) <i>(Additional costs may be imposed for cleaning of black scuff marks)</i>	\$736.00	\$561.00
Auction.....	\$736.00	\$561.00
All Day.....	\$592.00	\$515.00
½ Day- 9 am to 4:30 pm or 5 pm to rest of evening...	\$412.00	\$319.00
or 5 pm to rest of evening.....	\$412.00	\$319.00
Registered Charity (with a Charitable #).....	\$294.00	\$252.00
Non-Profit Organizations (not under Town umbrella)	No Reduction	Reduce to 33%
Funeral Service Only (no kitchen use)-4 hr max	\$144.00	\$113.00
Funeral Service with Cold Lunch-4 hr max	\$263.00	\$221.00
Funeral Service with Hot Lunch-4 hr max	\$412.00	\$355.00
Damage Deposit (refundable).....	\$324.00	\$309.00
Sound System..... (\$50 refundable deposit)	\$26.00	\$26.00
Meetings (no kitchen use)	\$119.00 ½ day or	\$221.00 full day
Recurrent use \$60.00 ea/4 th rental is free		
Weekend Package (6 pm Fri to 11 pm Sun)	\$1123.00	\$1051.00
****please note there is no cleaning done by our staff during a weekend rental		
Additional: For set up/decorating the evening prior	\$119.00 from 6 pm \$185.00 from noon	\$119.00 \$185.00
Recreational Fitness (no kitchen use)	\$67.00 max 3 hours	\$119.00 3 hours (up to 6 hours)
Hours for rate must be between 8 am - 4 pm or 5 pm – 10 pm, otherwise half day rates may apply (Recreation Fees apply to non-resident/residents)		

Regulations:

Thank you for renting the Osler Community Hall. Please note and respect the following rules and keep our facility neat and clean.

Daytime Bookings:

Half an hour before clean-up is completed, please call the janitor for inspection.

Late Night Bookings:

The janitor will inspect early the following morning.

KITCHEN:	Please leave the kitchen in the order that you found it. Broken dishes must be replaced; please leave the pieces on the cupboard so the staff are aware.
TABLES & CHAIRS:	Please do not drag tables and chairs, use wheeler to transport. Chairs should be stacked 10 high. Tables should be cleaned with a disinfectant solution provided in a spray bottle prior to being folded and put away. Both should be put back to their respective places.
FLOORS:	DO NOT wash the floor. Dry mop (sweep) the floor only.
WASHROOMS:	Make sure all toilets are flushed and garbage removed. Please leave washrooms clean and tidy. Garbage or paper towel should never be flushed down the toilets.
GARBAGE:	All garbage should be bagged and placed into the Loraas garbage bin just outside the hall.
Hall Includes:	
5 tables (24" x 48")	Some serving dishes/bowls
250 chairs	250 place settings (including cutlery)
35 tables (30" x 96")	2 stoves/ovens
2 serving tables	

If more cutlery, dishes, etc. are needed for your event it is the responsibility of the kitchen staff/caterers/renters.

Janitor Costs (if renters are not wanting to clean-up)

Complete Clean-Up	\$300.00
Sweep	\$75.00
Set up & take down of chairs/tables	\$150.00

In case of problems during your evening or weekend event, please contact the Town Office at 239-2155